

# NUTS AND BOLTS 1.0

New to volunteer engagement?

Need to freshen up on the basics?

Join Nevada Volunteers for a full day training designed to help you recruit, manage, and keep great volunteers.

This training series is designed for:

Staff who work with volunteers at nonprofits, faith or civic groups, or municipal organizations.

AmeriCorps members or other national service members who are interested in learning about volunteer management.

Volunteers serving as volunteer coordinators in a nonprofit or governmental agency.

National Service program directors and site supervisors.

Existing volunteer coordinators who want to brush up on the latest trends.

During this training series, you will learn:

- Core competencies needed to engage and manage volunteers
- Organizational groundwork for a solid volunteer program
- How to identify strategic roles for volunteers
- Recruitment strategies, including targeted recruitment for skilled volunteers
- How to calculate the value of volunteer services
- Onboarding practices, including orientation and training
- How to effectively supervise and recognize volunteers
- How to keep yourself healthy and sane as a professional
- How to build advocates and partners, both internal and external, for volunteer engagement

Please register using the link below:

[nevadavolunteers.wufoo.com/forms/nuts-and-bolts-10/](http://nevadavolunteers.wufoo.com/forms/nuts-and-bolts-10/)

Registration is \$20 per person and includes the full day training and lunch. *There is no charge for national service members or staff of organizations who host national service members.*

## LAS VEGAS

October 3, 2017

9 AM – 4 PM

Conference Room of  
Historic 5th Street School  
401 S. 4th St., Suite 140  
Las Vegas, NV 89101



## RENO

November 14, 2017

9 AM – 4PM

Community Room of  
United Way Northern  
Nevada and the Sierra  
639 Isbell Rd., Suite 460  
Reno, NV 89509

## QUESTIONS? CONTACT

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[www.nevadavolunteers.org](http://www.nevadavolunteers.org)

